

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE
Board of Commissioners

6:00 p.m. Tuesday
March 19, 2024

ECC Training Room
1144 Texas Avenue

Board Members Present: Mike Irvin, John Robinson, Clarence Babineaux,
Van Anderson, Fred McClanahan and Jackie Lewis

Board Members Absent: Rev. Roy Thomas

Others Present: Tommy Mazzone, Jan Horne, Beth Ann Carter, Arthur Meacham,
Huck Adkins, Wes Edge and Morris Laichena (9-1-1 Staff), Zeld
Tucker (Legal Counsel), and Martha Bryant (Caddo Sheriff
Director)

Mr. Irvin called the meeting to order, and asked Ms. Horne to please make note of those in attendance.

Mr. Irvin asked for a motion to approve the Tuesday, February 20, 2024 meeting minutes. Mr. McClanahan moved to approve the meeting minutes, and the motion was seconded by Mr. Anderson. The Board unanimously voted to approve the minutes.

Mr. Irvin asked Mr. Mazzone for an update on the financial reports for the month of February. Mr. Mazzone stated that the District had revenues of \$323,362.67. Expenditures totaled \$307,618.71. Revenue exceed expenditures by \$15,743.96. As of February 29, 2024, the District had \$5,663,885.62 Cash-in-Bank, and Fixed Assets remained the same as the previous month, totaling \$32,870,335.65

Mr. Irvin asked for an update on the Facility Refresh. Mr. Mazzone responded that the architect has been coordinating with Hand Construction, LLC to produce a reduced scope change order which will put the overall project costs within our budgetary reach, and also provide a smaller list of "a la carte" projects which would allow the District to order these projects alongside our fiscal priorities. The original 45-day bid review period ends on March 15, 2024, and Hand Construction, LLC has already signed the first of two (2) 30-day bid extensions which will take us to April 15, 2024. This gives us plenty of time to review the adjusted scope. After discussion of the reduced scope change order, a motion to move forward was made by Mr. Robinson and seconded by Mr. McClanahan. The Board unanimously voted to move forward with the project.

Mr. Irvin asked for an update on the Next Generation 9-1-1 Call Handling System. Mr. Mazzone reminded the Board that during last month's meeting it was noted that a required circuit was not operating at the necessary level to ensure seamless communication in the event of a switch to the redundant equipment site. Motorola stated that the District would require two (2) new Nokia routers totaling \$24,348.000. After several discussions with our project manager and their

leadership team, Motorola agreed to split the cost, with each organization purchasing one (1) router. They are on order and there is no expected delivery date. AT&T informed the District and our Motorola partners that they could not meet our timeline for a March 20, 2024 cutover due to scheduling limitations. AT&T failed to inform the District of specified timelines associated with the porting of administrative phone lines, only discussing 9-1-1 lines. AT&T is also researching whether or not it can provide our requested number of CAMA (Centralized Automatic Message Accounting) trunks (32) at no cost, as previously agreed upon. Also there is speculation as to the number of CAMA trunks we require. We are now tentatively scheduled to cutover in mid-April.

Mr. Irvin asked if there was any old business. Mr. Mazzone reminded the Board of a few upcoming items. First the Annual Financial Disclosure Statements are due by May 15, 2024. Secondly the District has the Annual External Audit Field Work April 1-12, 2024. And finally, National Public Safety Telecommunicators Week is April 14-20, 2024.

Mr. Irvin asked if there was any new business. Mr. Mazzone stated that there was no new business.

With no further business to be brought before the Board, Mr. Irvin asked for a motion to adjourn the meeting. Mr. Babineaux made the motion and it was seconded by Mr. Lewis. The motion was accepted unanimously.